

Board of Education
Lapeer County Intermediate School District

Minutes of the Organizational Meeting
Wednesday, July 06, 2016
Education and Technology Center, Room 101
690 N. Lake Pleasant Road
Attica, MI 48412

MEMBERS PRESENT: Larry Czapiewski, President
Paul Bowman, Vice President
Rod Dewey, Treasurer
Janet Watz, Secretary
Cheryl Howell, Trustee

ADMINISTRATORS PRESENT: Dr. Dale Moore
Cheryl Porter
Michelle Proulx
Steve Zott

ADMINISTRATORS ABSENT: Ann Schwieman

STAFF PRESENT: Jennifer English

GUESTS PRESENT: Britt Moore

I. Call to Order

President Czapiewski called the meeting to order at 7:00 PM with the Pledge of Allegiance.

III. Approval of Minutes

Moved by Mr. Dewey, supported by Mrs. Watz, the Board of Education approve the Minutes of the Regular Meeting of June 15, 2016 as presented.
The motion carried unanimously.

IV. Approval of Agenda

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the Agenda as presented. The motion carried unanimously.

V. Election of Board President (2016-17)

Mrs. Watz nominated Mr. Czapiewski. Mr. Bowman moved that nominations be closed and a unanimous vote be cast for Mr. Czapiewski as the Board President for the 2016-17 School Year. Mrs. Watz supported. The motion carried unanimously.

VI. Election of Board Vice-President (2016-17)

Mrs. Watz nominated Mr. Bowman. Mrs. Watz moved that nominations be closed and a unanimous vote be cast for Mr. Bowman as the Board Vice-President for the 2016-17 School Year. Mrs. Howell supported. The motion carried unanimously.

VII. Election of Board Secretary (2016-17)

Mr. Dewey nominated Mrs. Watz. Mr. Bowman moved that nominations be closed and a unanimous vote be cast for Mrs. Watz as the Board Secretary for the 2016-17 School Year. Mrs. Howell supported. The motion carried unanimously.

VIII. Election of Board Treasurer (2016-17)

Mrs. Watz nominated Mr. Dewey. Mrs. Howell moved that nominations be closed and a unanimous vote be cast for Mr. Dewey as the Board Treasurer for the 2016-17 School Year. Mr. Bowman supported.
The motion carried unanimously.

IX. Board Designations for the 2016-17 School Year

Moved by Mr. Dewey, supported by Mrs. Watz, the Board of Education approve the designations for the Lapeer County Intermediate School District for the 2016-17 School Year as presented.

Depositories:

PNC Financial Services Group
Lapeer County Bank and Trust
Michigan School District Liquid Asset Fund (MILAF+)
Huntington National Bank (2008 & 2016 Debt Payment)

Signature Authorizations (Legal Documents):

Steven A. Zott – Superintendent
Cheryl Porter – Director of Finance and Technology

Signature Authorizations(Financial):

Board Officers
Steven A. Zott – Superintendent
Cheryl Porter – Director of Finance and Technology

Signature Authorizations(Club Accounts):

Dr. Dale Moore – Principal
Cheryl Porter – Director of Finance and Technology

Law Firms:

Thrun Law Firm, P.C.
Kotz, Sangster, and Wysocki, P.C.
Clark Hill, P.L.C.
LaPointe & Butler, P.C.
Dean & Fulkerson, P.C.
Secrest Wardle
Collins & Blaha, P.C.

Electronic Transfer Officer: Cheryl Porter – Director of Finance and Technology

Attendance Officer: Ann M. Schwieman – Director of Administrative Services and Personnel

Compliance Officers:

Michelle Proulx – Director of Special Education (Student-Related)

Ann M. Schwieman – Director of Administrative Services and Personnel (Staff-Related)

Child Find Coordinator: TBD – Early Childhood Coordinator

MASB Liaison: TBD – Board President

District Medical Service: Hurley Health Services - Lapeer Family Care

The motion carried unanimously.

X. Schedule of Regular 2016-17 Board Meetings

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the Schedule of Meetings of the LCISD Board of Education for the 2016-17 School Year to be held at the Education and Technology Center as presented.

2016 – Regular Meetings

July 20th
August 3rd & 17th
September 7th & 21st
October 5th & 19th
November 2nd & 16th
December 7th & 21st

2017 – Regular Meetings

January 4th & 18th
February 1st & 15th
March 1st & 15th
April 5th & 19th
May 3rd & 17th
June 7th & 28th

2017 – Organizational Meeting

July 5th

The motion carried unanimously.

Moved by Mrs. Watz, supported by Mr. Bowman, to schedule Special Meetings on Monday, July 25th, 2016 at 9:00am and Monday, August 15th, 2016 at 9:00am, both to be held at the Education and Technology Center.

The motion carried unanimously.

XI. Approval of Bills

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the Accounts Payable in the amount of \$452,928.13 and the Hand-Drawn Checks in the amount of \$643,853.47.

The motion carried unanimously.

XII. Public Participation

None

XIII. Personnel

Moved by Mr. Dewey, supported by Mrs. Watz, the Board of Education approve the Professional Services Agreement with Amy Martin effective from July 01, 2016, through June 30, 2017 as presented.

The motion carried unanimously.

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education acknowledge the Superintendent's acceptance of David Winstead, CTE Instructor for Auto Body and Collision Repair; James Brewer, CTE Paraprofessional for Auto Body and Collision Repair; and Cheryl Mercier, Payroll and Employee Benefits Clerk, resignations with regret and best wishes. The motion carried unanimously.

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the posting for the positions of CTE Instructor for Auto Body and Collision Repair in accordance with the LETTA contract; CTE Paraprofessional for Auto Body and Collision Repair in accordance with the portions of the Employment Guide pertaining to Ancillary Staff; and Payroll and Employee Benefits Clerk in accordance with the portions of the Employment Guide pertaining to Non-Represented Support Staff. The motion carried unanimously.

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the employment of Shadai Nealer and Deborah Smith-Kopp to fill the positions of Job Coach at a starting hourly rate of \$10.50 and in accordance with the LIESP contract. The motion carried unanimously.

XIV. Business

Moved by Mr. Dewey, supported by Mrs. Watz, the Board of Education approve the revised 2016-17 CTE calendar as presented. The motion carried unanimously.

Moved by Mrs. Howell, supported by Mr. Bowman, the Board of Education approve the purchase of the Amatrol Electronic Trainers from Applied Technology Systems in an amount not to exceed \$13,790.00. The motion carried unanimously.

Moved by Mr. Dewey, supported by Mrs. Bowman, the Board of Education approve the auction sale of the "Profit Puller" frame rack, manufactured and sold by Chassis Liner, at the amount of \$3,000.00. The motion carried unanimously.

XV. Public Participation

None

XVI. Superintendent/Administrative Reports

The Superintendent provided the Board of Education with information pertaining to School Aid Legislation, an appeal to the Michigan Supreme Court, the "Michigan Education Finance Study", the ISD's ability to recover personal property tax losses, the upcoming ISD financial audit, the selection of an Early Childhood Coordinator and the STEM Early College Expansion Project.

Michelle Proulx provided the Board of Education with Special Education updates pertaining to the new school year, current enrollment for the Center Program and Early On, along with Lapeer's 2016 Family Fun Day.

Dr. Dale Moore provided the Board of Education with CTE updates pertaining to the SkillsUSA National Competition, the HOSA National Conference, STEMM Camp Updates and the C-Step Grant awarded to the Mechatronics group.

XVIII. Adjournment

President Lawrence Czapiewski declared the meeting adjourned at 8:18 pm.

Lawrence P. Czapiewski, President

Janet Watz, Secretary

BOARD OF EDUCATION

2016-2017 SCHEDULE OF MEETING DATES

All meetings will be held at the Education and Technology Center, 690 N. Lake Pleasant Road, Attica, Michigan, and will begin at **7:00 p.m.** Meetings are typically held the first and third Wednesday of every month. Official minutes of said meetings are stored in the Administration building and may be inspected during business hours by calling (810) 664-5917.

1st Meeting of the Month

2nd Meeting of the Month

2016

July 06, 2016 (Organizational)	July 20, 2016
August 03, 2016	August 17, 2016
September 07, 2016	September 21, 2016
October 05, 2016	October 19, 2016
November 02, 2016	November 16, 2016
December 07, 2016	December 21, 2016
2017	
January 04, 2017	January 18, 2017
February 01, 2017	February 15, 2017
March 01, 2017	March 15, 2017
April 05, 2017	April 19, 2017
May 03, 2017	May 17, 2017 (Annual Meeting)
June 07, 2017	June 28, 2017

2017-18 Organizational Meeting
July 05, 2017 – 7:00 p.m.
Education and Technology Center

The Board of Education does not discriminate on the basis of religion, race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, marital or family status, genetic information, height, weight, military status, ancestry, or any other statutorily protected category (collectively "Protected Classes") in its programs, activities, or employment. The following individuals have been designated by the Board of Education as the District's Compliance Officers to handle inquiries regarding the District's nondiscrimination, prohibition against discrimination based on disability, and anti-harassment policies: Michelle Proulx, Director of Special Education (student-related) or Ann M. Schwieman, Director of Administrative Services and Personnel (staff-related); Address (for mailing purposes only): Lapeer County ISD Administration Building, 1996 W. Oregon St., Lapeer, MI 48446; Phone (to speak to or schedule an appointment with a Compliance Officer): (810) 664-5917.

Upon request to the Special Education Director, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.